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FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)  
EXECUTIVE OFFICER'S REPORT

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AGENDA ITEM NO. 8

DATE: May 6, 2015  
TO: Local Agency Formation Commission  
FROM: David E. Fey, AICP, Executive Officer   
SUBJECT: Request from Commissioner Santoyo to Amend the Commission's 2015 Hearing Calendar.

**RECOMMENDATION: Adopt Amended Calendar or Provide Direction**

**Executive Summary**

Section 501 of the *LAFCo Policies, Standards, and Procedures Manual* requires that the Commission adopt a schedule of regular meetings for the forthcoming calendar year at such time as sufficient information is available to do so. The adopted schedule is to include the time, date, and location of the meetings.

"Special Meetings" may also be called at any time by the Chairman of the Commission by serving notice of the time, place, and purpose of the meeting upon each member of the Commission. The Commission's practice has been to hold one public hearing each month. Regular monthly meetings are proposed to take place on one Wednesday each month.

**Discussion**

On November 5, 2014, the Commission adopted its hearing calendar for the 2015 calendar year (attached). Commissioner Santoyo has recently been selected to be part of the California Water Commission's Stakeholder Advisory Committee (SAC) and unfortunately, several of those Committee meetings conflict with the LAFCo's meetings. Commissioner Santoyo has requested that the Commission consider amending its hearing calendar so that he may continue to participate on LAFCo. Specifically, Mr. Santoyo has a conflict with the June 3<sup>rd</sup>, September 16<sup>th</sup> and October 7<sup>th</sup> meetings.

Staff makes every effort to create a hearing schedule that does not conflict with the Commissioners' numerous other obligations; however, there are always unforeseen circumstances that may occur in which one of the three alternates will be asked to attend.

**Staff Analysis**

Staff has polled the Commissioners to see which dates they would be available, and whether a hearing room would be available for the proposed new date. In doing so, staff has found that some Commissioners were available at 1:30 p.m. on a specific date but not 10:00 a.m. Staff has found that moving the meetings back to 1:30 p.m. works better than 10:00 a.m. for most of the Commissioners. As you may recall, the hearing times were changed in January, 2014, from 1:30 p.m. to 10:00 a.m. at the request of Debbie Poochigian who is no longer serving on the Commission. Therefore, as part of staff's recommendation staff is proposing to change the time of the remainder of the meetings for Calendar Year 2015 to 1:30 p.m. Staff is also proposing the following dates for the remainder of the calendar year.

**Current Date at 10:00 a.m.**

**Proposed Date at 1:30 p.m.**

June 3, 2015  
July 8, 2015  
August 12, 2015  
September 16, 2015  
October 7, 2015  
November 4, 2015  
December 9, 2015

June 24, 2015  
Cancel July Meeting  
August 12, 2015  
September 9, 2015  
October 14, 2015  
November 4, 2015  
December 9, 2015

DEF:cf

# 2015 LAFCo Hearing Calendar

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
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22	23	24	25	26	27	28
29	30	31				

April						
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26	27	28	29	30		

May						
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24	25	26	27	28	29	30
31						

June						
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28	29	30				

July						
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August						
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30	31					

September						
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October						
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November						
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29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30	31		

LAFCo Hearings are held in Room 301, Hall of Records,  
2281 Tulare Street, Fresno, CA. Meetings begin at 10:00 AM.



LAFCo Hearing Day



Office Closures