

RESOLUTION NO. 134

**FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)
FRESNO COUNTY, CALIFORNIA**

PROPOSED LAFCO BUDGET FOR FISCAL YEAR 2015-2016))))	APPROVED PROPOSED BUDGET AND WORK PLAN FOR FISCAL YEAR 2015-16 WITH FINAL ACTION TO BE TAKEN AT THE MAY 6, 2015 HEARING
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WHEREAS, the Fresno Local Agency Formation Commission is required by California State Government Code Section 56381 to adopt its Proposed Budget by May 1st of each year and its Final Budget by June 15th of each year at noticed public hearings; and

WHEREAS, the Executive Officer mailed copies of the Commission's Proposed Fiscal Year 2015-2016 LAFCo Budget and Work Plan to the Fresno County Board of Supervisors and to each City and Special District located within the County, as required by law; and

WHEREAS, the Executive Officer prepared a staff report, including a recommendation, said report having been mailed to and considered by this Commission; and

WHEREAS, this Commission considered the Executive Officer's report, all attachments, and recommendations, all relevant factors and heard all interested parties wishing to speak on the Fiscal Year 2015-2016 Proposed Budget and Work Plan.

NOW, THEREFORE, BE IT RESOLVED that the Fresno Local Agency Formation Commission does HEREBY STATE, FIND, RESOLVE, DETERMINE, AND ORDER as follows:

Section #1. This Commission approves the Proposed Fiscal Year 2015-2016 LAFCo Budget and Work Plan as presented in Exhibit "A" of this resolution.

Section # 2. This Commission directs staff to forward its Final Budget for Fiscal Year 2015-2016 to affected agencies for review and comment prior to the Commission's scheduled May 6, 2015, public hearing.

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ADOPTED THIS 1st DAY OF APRIL 2015, BY THE FOLLOWING VOTE TO WIT:

AYES: COMMISSIONERS PARRA, PACHECO, SILVA

NOES: NONE

ABSENT: COMMISSIONERS PEREA, SANTOYO

**STATE OF CALIFORNIA)
COUNTY OF FRESNO)**

CERTIFICATION

I, David E. Fey, Executive Officer of the Fresno Local Agency Formation Commission, certify that the foregoing resolution was adopted by the Commission at a regular meeting held on the 1ST day of April, 2015.

A handwritten signature in black ink, appearing to read 'D. Fey', is written over a horizontal line.

David E. Fey, AICP, Executive Officer
Fresno Local Agency Formation Commission

FRESNO LAFCO PROPOSED FY15-16 BUDGET SUMMARY

Revised: 3/14/15; Inclusive of 2/15 Financial Statement

		Approved 2014/2015 Budget		Actual to Date		Estimate to Close FY 14/15		Proposed 15/16 Budget	
#	REVENUE SUMMARY								
10100	ALLOCATION COUNTY	197,805		197,805		197,805		176,134	
10200	ALLOCATION CITIES	197,805		197,805		197,805		176,134	
10300	APPLICATION FEES	30,000		49,932		50,000		30,000	
10400	MSR PREPARATION	0		10,726		10,726		0	
10500	CONTRIBUTION FROM LEGAL RESERVE	10,000		10,000		10,000		0	
10600	MSR CONSULTANT CONTRACTS	0		0		0		0	
10700	MSR CONTRACT ADMINISTRATION	2,901		0		0		0	
10800	SPECIAL HEARINGS	0		0		0		0	
10900	MISC. RECEIPTS	0		0		1,000		0	
	AVAILABLE FUND BALANCE	53,452		0		0		62,890	
Total		491,963		466,268		467,336		445,159	
#	EXPENDITURE SUMMARY	Approved 2014/2015 Budget		Actual to Date		Estimate to Close FY 14/15		Proposed 15/16 Budget	
51000	EXPENDITURE - OFFICE OPERATIONS	107,114		65,310		88,629		99,845	
52000	EXPENDITURE - PERSONNEL	311,489		179,801		273,110		290,514	
53000	EXPENDITURE - CONSULTING SERVICES	73,360		17,150		27,400		54,800	
Total		491,963		262,262		389,139		445,159	

REVENUE

Revised: 3/14/15; Inclusive of 2/15 Financial Statement

10000	REVENUE - DESCRIPTION	Approved			Proposed 15/16 Budget
		2014/2015 Budget	Actual to Date	Estimate to Close FY 14/15	
10100	ALLOCATION COUNTY	197,805	197,805	197,805	176,134
10200	ALLOCATION CITIES	197,805	197,805	197,805	176,134
10300	APPLICATION FEES	30,000	49,332	50,000	30,000
10400	MSR PREPARATION	0	10,726	10,726	0
10500	CONTRIBUTION FROM LEGAL RESERVE				
10600	MSR CONSULTANT CONTRACTS	10,000	10,000	10,000	0
10700	MSR CONTRACT ADMINISTRATION	0	0	0	0
10800	SPECIAL HEARINGS	2,901	0	0	0
10900	MISC. RECEIPTS	0	600	1,000	
	AVAILABLE FUND BALANCE	56,353	0	0	62,890
Total Revenue		494,864	466,268	467,336	445,159

EXPENDITURE - OFFICE OPERATIONS

Revised 3/14/15; Inclusive of 2/15 Financial Statement

		Approved		Estimate		Estimate to		Proposed
		14/15	Actual to	3/1/15 to	Close			
51000	EXPENDITURE - OFFICE OPERATIONS	Budget	date	% Expended	6/30/15	FY14-15	15/16 Budget	
51010	Office Operations Expense	6,000	3,412	57%	1,706	5,118	5,200	
51020	Office Lease	30,915	19,607	63%	9,803	29,410	32,290	
51030	Telecommunications	1,405	767	55%	383	1,150	3,005	
51040	Liability Insurance	13,490	12,230	91%	0	12,230	13,500	
51060	Copier Maintenance-Equipment	700	0	0%	179	179	600	
51080	Postage	4,000	1,503	38%	752	2,255	3,500	
51090	PeopleSoft HR Service	400	130	32%	0	130	0	
51100	PeopleSoft Financial Charges	660	370	56%	185	555	600	
51110	Data Processing Charges	19,221	9,876	51%	4,938	14,814	11,844	
51120	Publication & Legal Notices	3,000	787	26%	394	1,181	2,000	
51130	Postage Equipment Rental	260	137	53%	69	206	312	
51140	Staff Mileage	0	0	0%	0	0	540	
51150	Commission Hrg Expenses	6,500	4,797	74%	2,399	7,196	6,000	
51160	Commission and Staff Education	8,000	3,817	48%	1,908	5,725	6,000	
51170	Contingency Fund Expenses	3,000	50	2%	50	50	3,000	
51180	Professional Memberships	6,563	6,621	101%	0	6,621	7,454	
51190	Fixed Assets (Office Furniture)	3,000	1,207	40%	604	1,811	3,000	
51195	Fixed Asset (Office Furniture) Depreciation	0	0	0%	0	0	1,000	
Total Office Operations		107,114	65,310	61%	23,369	88,629	99,845	

EXPENDITURE - PERSONNEL

Revised: 3/14/15, Inclusive of 2/15 Financial Statement

EXPENDITURE - PERSONNEL	Approved 14/15 Budget	Actual to Date	Estimate 3/1/15 to 6/30/15	Estimate to Close FY 14/15	Proposed 15/16 Budget
52000					
52100 Executive Officer					
52110 Salary	100,000	62,724	32,276	95,000	100,000
52120 Car Allowance	6,000	4,000	2,000	6,000	6,000
52130 Worker's Comp	720	542	178	600	600
52140 Unemployment Insurance	846	268	578	846	460
52150 Retirement Contribution	7,500	4,750	2,750	7,500	10,000
52160 OASDI Contribution	7,300	3,734	3,566	7,300	5,595
52170 Health Insurance Contribution	8,430	4,206	2,103	6,310	8,430
52180 Life & Disability Contrib.	292	0	0	0	320
52195 Benefit Administration	110	0	0	0	120
Subtotal	131,198	80,225	43,451	123,676	131,525
52200 Clerk					
52210 Salary	62,000	43,175	18,825	62,000	62,000
52215 Vacation/Sick Leave Payout	15,000	0	0	0	0
52230 Workers Comp Contribution	720	542	387	600	600
52240 Unemployment Insurance	846	296	151	447	363
52250 Retirement Contribution	4,650	0	0	0	6,200
52260 OASDI Contribution	4,743	2,122	1,286	3,408	3,087
52270 Health Insurance Contribution	8,290	4,313	2,426	6,739	8,300
52280 Life & Disability Insurance Contrib.	292	0	0	0	310
52295 Benefit Administration	110	9,562	0	9,562	120
Subtotal	96,651	60,010	23,075	82,756	80,980
52300 LAFCo Analyst II					
52410 Salary	55,000	31,184	23,816	55,000	55,000
52430 Workers Comp Contribution	720	542	387	600	600
52440 Unemployment Insurance	846	857	151	1,008	151
52450 Retirement Contribution	4,125	0	0	0	5,500
52460 OASDI Contribution	4,257	3,209	658	3,867	658
52470 Health Insurance Contribution	8,290	3,774	2,320	6,094	5,820
52480 Life & Disability Insurance	292	0	0	0	160
52495 Benefit Administration	110	0	110	110	120
Subtotal	73,640	39,566	27,442	66,679	68,009
52500 Extra Help	5,000	0	0	0	10,000
52600 Intern	5,000	0	0	0	0
Total Personnel	311,489	179,801	93,968	273,110	290,514

Expenditure - Consulting Services

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EXPENDITURE - CONSULTING SERVICES		14/15 Budget	Actual to Date	Estimate to Close FY 14/15	Proposed 15/16 Budget
53100	Payroll Services	1,500	1,781	2,900	3,000
53200	Independent Financial Audit	7,000	0	0	7,000
53300	Bookkeeping Service	3,000	1,352	2,500	2,500
53310	General Accounting/Auditor	3,000	1,809	2,800	3,000
53400	Fresno County Assessor	4,500	3,025	4,500	4,500
53500	LAFCo Counsel	50,000	7,527	12,000	30,000
53600	Fresno County Elections	600	600	900	1,000
53700	Fresno County Health	1,760	1,056	1,800	1,800
53800	Special Counsel	2,000	0	0	2,000
Total Consultant Expenses		73,360	17,150	27,400	54,800