

AGENDA

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)

December 10, 2025 – 1:30 P.M.

Hall of Records, Room 301, 2281 Tulare Street, Fresno, California

COMMISSION MEMBERS

Mario Santoyo, Chair
Victor Martinez, Chair Pro Tem
Nathan Magsig
Daniel Parra
Buddy Mendes

ALTERNATE MEMBERS

Tom Chaney
Scott Robertson
Vacant

LAFCO STAFF

Brian Spaunhurst, Executive Officer
Amanda Olivas, Clerk to the Commission
Jessica Gibson, LAFCo Analyst
Joel Matias, LAFCo Analyst
Monica Leon, LAFCo Analyst
Jessica Johnson, LAFCo Counsel

LAFCo Office: 1401 Fulton Street, Suite 800, Fresno, CA - 93721 - (559) 600-0604
Staff reports prepared for each item listed in this agenda may be viewed at www.fresnolafco.org.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Additions to the Agenda**
4. **Comments from the Public:** Any person wishing to address the Commission on a subject not listed on the agenda may do so at this time. (State your name and address and please keep your comments to three (3) minutes.)
5. **Potential Conflict of Interest:** Any Commission member who has a potential conflict of interest shall now identify the item and recuse themselves from discussing and voting on the matter pursuant to Govt. Code sec. 84308.

CONSENT AGENDA

All consent agenda items are considered routine in nature and will be enacted by one motion; there will be no individual discussion of these items unless requested by a member of the Commission or the public. Any item pulled from the consent agenda for discussion will be set aside until after approval of the consent agenda. Prior to taking any action the public will be given the opportunity to comment on any consent item. The consent agenda will be considered on or about 1:30 p.m.

6. **Recommendation:** Approve 6A-C by taking the following actions:
 - A. **Consider Approval:** Minutes from the LAFCo meeting of October 8, 2025.
 - B. **Consider Approval:** 2026 LAFCo Hearing and Office Calendar.
 - C. **Consider Approval:** Request Authorization for the Destruction of LAFCo Public Records.

REGULAR AGENDA ITEMS

- 7. Executive Officer Comments**
- 8. Commission Comments/ Reports**
- 9. Adjournment**

THE NEXT LAFCO MEETING will be held on January 14, 2026, at 1:30 p.m. in the Board of Supervisors' Chamber – Hall of Records, Room 301, Fresno, California.

PLEASE NOTE:

(1) “If you are an applicant for, or a participant in, any proceeding on the agenda for a land use entitlement and have made campaign contributions totaling more than \$500.00 to any member or alternative member of the Commission within twelve (12) months prior to the Commission considering your application, please immediately inform the Commission of your contribution. State law disqualifies each Commissioner and Alternate Commissioner from participating in and voting on land use entitlement decisions (which include changes of organization and reorganizations) if the Commissioner or Alternative Commissioner has received campaign contributions from (i) an applicant for a land use entitlement, (ii) someone who lobbies the Commission or LAFCo staff regarding an application for land use entitlement, (iii) someone who testifies in person before the Commission regarding an application for land use entitlement, or (iv) someone who otherwise acts to influence the outcome of an application for land use entitlement. State law also prohibits applicants, agents, and participants from making campaign contributions to a Commissioner or Alternate Commissioner within twelve (12) months after the Commission's action. If you have any questions regarding these requirements (which are contained in the California Gov. Code sec. 84308 *et seq.*) please feel free to contact LAFCo staff at (559) 600-0604.”

(2) In compliance with the Americans with Disabilities Act (**ADA**), if you need special assistance to participate at this meeting, please contact Ms. Amanda Olivas, Clerk to the Commission at 559-600-0604. Notification provided a minimum of 48 hours prior to the meeting will enable the Clerk to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.



Fresno Local Agency Formation Commission
1401 Fulton Street, Suite 800, Fresno, CA 93721, (559) 600-0604

CONSENT AGENDA ITEM NO. 6-A

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)

MEETING MINUTES

October 8, 2025

Members Present: Commissioners Magsig, Martinez, Mendes, Santoyo

Members Absent: Commissioner Parra

Staff Present: Brian Spaunhurst, LAFCo Executive Officer
Amanda Olivas, Clerk to the Commission
Jessica Gibson, LAFCo Analyst
Joel Matias, LAFCo Analyst
Monica Leon, LAFCo Analyst
Jessi Johnson, LAFCo Counsel

1. Call to Order and Roll Call

Chair Santoyo called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Executive Officer Brian Spaunhurst led the Pledge of Allegiance.

3. Changes and Approval of Agenda

There were no changes to the agenda.

4. Comments from the Public

There were no comments from the public.

5. Potential Conflicts of Interest

There were no conflicts of interest.

CONSENT AGENDA

6. A. Minutes from the LAFCo Meeting of September 10, 2025.

B. City of Fresno “McKinley-Temperance No. 1b Reorganization.”

C. City of Fresno “Clinton-Millbrook Avenues Reorganization.”

D. City of Fresno “Belmont-Minnewawa Avenues Reorganization.”

Motion: Approve Items 6A-6D

Moved: Commissioner Mendes

Second: Commissioner Martinez

Ayes: Commissioners Mendes, Martinez, Magsig, Santoyo

Noes: 0

Absent: Commissioner Parra

Abstain: 0

Passed: 4-0-1-0

REGULAR AGENDA ITEMS

7. Executive Officer Comments.

LAFCo Executive Officer Brian Spaunhurst provided comments.

8. Commission Comments/Reports.

There were no comments from the Commission.

9. Adjournment.

Moved: Commissioner Mendes

Second: Commissioner Martinez

The meeting adjourned at 1:34 p.m.

Amanda Olivas
Clerk to the Commission

**FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)
EXECUTIVE OFFICER'S REPORT**

CONSENT AGENDA ITEM NO. 6-B

DATE: December 10, 2025
TO: Fresno Local Agency Formation Commission
FROM: Brian Spaunhurst, Executive Officer 
BY: Amanda Olivas, Clerk to the Commission
SUBJECT: 2026 LAFCo Hearing and Office Calendar.

RECOMMENDATION: Adopt Calendar.

Background

Commission Policy states “The Commission shall adopt a schedule for the forthcoming calendar year at such time, as sufficient information is available to do so. The schedule shall indicate the time, date, and location for the meetings....”

Staff endeavors to find dates that will accommodate all the Commissioners’ busy schedules. Taking into consideration dates for the 2026 CALAFCO Staff Workshop (May 6-8), the League of California Cities 2026 Annual Conference and Expo (September 23-25), 2026 Annual CALAFCO Conference (October 21-23), and the California State Association of Counties Annual Meeting (November 30- December 4), staff presents these preliminary dates for the Commission’s consideration:

| | | | |
|-------------|-------------|-------------|------------|
| January 14 | February 11 | March 11 | April 8 |
| May 13 | June 10 | July 8 | August 12 |
| September 9 | October 14 | November 18 | December 9 |

Section 56325 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 allows for an alternate city member, alternate County member, or alternate public member to serve and vote in place of any Commissioner who is absent or who disqualifies themselves from participating in a meeting of the Commission. An alternate will be asked to serve at a meeting if a hearing date conflicts with a commissioner’s schedule.

2026 LAFCo Hearing Calendar

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| September | | | | | | |
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| October | | | | | | |
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| November | | | | | | |
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| December | | | | | | |
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**LAFCo Hearings are held in Room 301, Hall of Records,
2281 Tulare Street, Fresno, CA. Meetings begin at 1:30 PM.**



LAFCo Hearing Day



Staff Workshop and Conference



Holiday Office Closures

**FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)
EXECUTIVE OFFICER'S REPORT**

CONSENT AGENDA ITEM NO. 6-C

DATE: December 10, 2025
TO: Fresno Local Agency Formation Commission
FROM: Brian Spaunhurst, Executive Officer 
BY: Amanda Olivas, Clerk to the Commission
SUBJECT: Request Authorization for the Destruction of LAFCo Public Records.

RECOMMENDATION: Approve the request to archive and destroy LAFCo proposal files listed on Attachment A.

Background

At its July 9, 2008, hearing, the Commission adopted Policy Section 730 "Destruction of Records" pursuant to Government Code Section 56382. Such action was taken because sufficient filing space was becoming a problem, and it was desired to have electronic copies made for easier access. In July 2024, the Commission adopted an update of the Commission Policies such that the Destruction and Retention Policy is now under Section 700. This new policy allows certain documents more than two years old to be archived and the files destroyed.

Discussion

LAFCo staff is continuing the process of electronically archiving files and preparing them for destruction. In accordance with the Commission's Policies, the Commission may authorize the destruction of original records more than two years old if a photographic or electronic copy of the original record is made and preserved, provided that the following conditions are met:

- A. Following review by LAFCo Counsel, the Executive Officer places on the Commission's agenda an item that describes the types of records to be destroyed and identifies the years in which they originated, and permission to destroy said records is granted by the Commission.
- B. The records are reproduced on a medium that does not permit additions, deletions, or changes to the original document, or reproduced in compliance with the minimum standards or guidelines, or both, as recommended by the American National Standards Institute or the Association for Information and Image Management.
- C. The device used to reproduce the records is one that accurately and legibly reproduces the original thereof in all details and that does not permit additions, deletions, or changes to the original document images.

- D. The reproductions are made as accessible for public reference as the original records were.
- E. A true copy of archival quality of the reproductions shall be kept in a safe and separate place for security purposes.

Additionally, **all original signed resolutions will be retained.** Recorded documents will also be stored on “flash” or USB drives and placed within LAFCo’s fire safe vault to be maintained within its office.

The records proposed to be destroyed, after maintaining secure electronic copies of the same, are listed on Attachment A hereto.

[https://fresnocounty.sharepoint.com/sites/LAFCo/SharedFiles/LAFCO WORKING FILES/000 HEARINGS/2025/12- December/Consent/Staff Report-Document Destruction.doc](https://fresnocounty.sharepoint.com/sites/LAFCo/SharedFiles/LAFCO%20WORKING%20FILES/000%20HEARINGS/2025/12-December/Consent/Staff%20Report-Document%20Destruction.doc)

Attachment A

| <u>File Number</u> | <u>Applicant</u> | <u>Proposal Name</u> | <u>Date of Completion</u> |
|---------------------------|-------------------------|--|----------------------------------|
| RO-08-14 | City of Fresno | Lawsuit Belmont-Sunnyside No.3 | |
| RO-19-06 | City of Fresno | Shields-Polk No.1 Reorganization | 08-14-2019 |
| RO-19-04 | Kingsburg | Anderson Village (Hash) Reorg | 10-28-2019 |
| RO-18-6 | City of Sanger | North Academy Corridor | 07-25-2022 |
| RO-20-02 | City of Fowler | Sunnyside-South SW Reorganization | 02-12-2020 |
| RO-16-5 | City of Selma | Dinuba-Duke-Raven Reorganization | |
| RO-20-1 | City of Fresno | Sunnyside-Sumner NW Reorganization | 02-12-2020 |
| RO-20-05 | City of Fresno | Shields-Temperance No. 2 Reorganization | 03-03-2020 |
| RO-19-7 | City of Reedley | Frankwood-South Reorganization | 04-08-2020 |
| RO-20-4 | City of Clovis | Landfill Buffer No. 4 Reorganization | 09-09-2020 |
| RO-20-03 | Kerman | Whitesbridge-Siskiyou No. 2018-01 Reorganization | 04-08-2020 |
| RO-20-6 | City of Fresno | McKinley-Armstrong No. 2 Reorganization | 08-06-2020 |
| RO-20-7 | City of Clovis | Teague-Fowler SE Reorganization | 08-12-2020 |
| RO-20-8 | City of Kerman | Eastside Community Park Reorganization | 10-14-2020 |
| RO-20-9 | City of Fresno | Clinton-Armstrong No. 3 Reorganization | 08-12-2020 |
| RO-20-13 | City of Clovis | Shaw-Highland NW No.2 Reorganization | 10-14-2020 |

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|------------------------|---|--|--------------------------|
| RO-20-14 | City of Mendota | Amador-Smoot Reorganization | Terminated 12-14-2022 |
| MSR-16-9 | Pleasant Valley Water District | MSR | 2-22-2016 |
| MSR-17-15 | Washington Colony Water District | MSR | 9-20-2016 |
| MSR-19-02 | CSA No. 7& 7D | MSR | 11-12-2019 |
| MSR-17-08 | City of Selma | MSR | 4-12-2017 |
| MSR-15-5 | City of Fresno | MSR | 09-09-2015 |
| MSR-16-15 | CSA No. 19 Hampton Water | MSR | 08-10-2016 |
| MSR-15-7 | James Irrigation District | MSR | |
| MSR-16-13 | CSA No.2 | MSR | 07-13-2016 |
| MSR-17-10 | Kingsburg Cemetery District | MSR | 009-13-2016 |
| MSR-17-01 | Orange Cove Fire Protection District | MSR | 02-08-2017 |
| MSR-16-10 ESOI-164A | City of Fresno | MSR | 2016 |
| | City of Huron | Coalinga-Huron Recreation & Parks Negotiations | 2002 |
| | Coalinga-Huron Park & Recreation District | District Dissolution | 2007 |
| | | Districts Overlapping Other Counties (Original Maps) | 1993 |
| | Tarpey Neighborhood Association | Tarpey Property Association request | 1997 |
| | Consolidated Irrigation District | Five Cities Negotiations | 3-15-2007 |

| | | | |
|---------|---|--------------------------------------|---------------|
| | City of Fresno | Municipal Water District | |
| | Dunlap | Fire District Study | 1998 |
| | CSA No.35 | Annexation to Zones of Benefit | 04-30-1996 |
| | City of Huron | Preliminary City of Huron Proposals | |
| | City of Fresno | Preliminary City of Fresno Proposals | |
| | City of Fresno | Westlake Development Program | December 2013 |
| CSA-35 | CSA No. 35 | Zones of Benefit | |
| AD-14-2 | Fresno County Fire Protection District | Parlier Annexation | 10-01-2014 |
| CSA-39 | CSA No. 39 | 2919 Extension Project | |
| CD-90-1 | James Recreation District | Tranquility/James RCDC Consolidation | 06-14-1999 |
| PA-10-3 | City of Fresno W. San Jose | Pre-Application | |
| | | Sphere Determinations and Revisions | |
| | Fresno County Public Cemetery Districts | MSR | 08-24-2005 |