

FRESNO LOCAL AGENCY FORMATION COMMISSION (LAFCo)

MEETING MINUTES

JUNE 8, 2022

Members Present: Commissioners Brandau, Magsig, Parra, Yep, Santoyo

Members Absent: None

Staff Present: Brian Spauhurst, LAFCo Executive Officer
David E. Fey, emeritus Executive Officer
Amanda Olivas, Clerk to the Commission
Amanda Castro, LAFCo Analyst
Jessica Gibson, LAFCo Intern
Kenneth Price, LAFCo Counsel

1. Call to Order and Roll Call

Chair Santoyo called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Chair Yep led the Pledge of Allegiance.

3. Comments from the Public

There were no comments from the public.

4. Potential Conflicts of Interest

Commissioner Yep stated he is the Mayor of Kerman; however, there is no conflict regarding Item 7. Legal Counsel Ken Price confirmed.

Commissioner Magsig stated a potential conflict of interest with Item 7, receiving contributions from property owners. Price confirmed there would be no conflict due to this item being a sphere change and not an annexation or reorganization.

CONSENT AGENDA

5-A. Minutes from the LAFCo Meeting of May 11, 2022

Commissioner Parra made motion to approve item 5-A on the consent agenda, seconded by Commissioner Brandau. The Commission approved the motion by a vote of 5-0.

REGULAR AGENDA ITEMS

6. Appointment of Chair Pro Tempore

Commissioner Parra nominated Commissioner Yep.

Commissioner Parra motioned the appointment, seconded by Commissioner Brandau. The Commission approved the motion by a vote of 5-0.

7. Municipal Service Review and Sphere of Influence Update for the City of Kerman. (LAFCo File No. MSR 22-01/USOI-205)

Emeritus Executive Officer David Fey presented staff's report. Analysis of the public records that has been provided by the city and reviewed of the record provided by other public agencies supports staff recommendation to approve the Municipal Service Review and adopt the revised Kerman Sphere of Influence, expanding the SOI east and west.

There were general questions from the Commissioners and staff Fresno LAFCo.

The chair opened the floor to comments from the public. Comments from the public indicated uncertainty as to the effect of the SOI amendment on property owners east of Goldenrod including Cindy Crudeau 336 Del Norte, Kerman, California, Gloria Torres 364 South Goldenrod, Kerman, California, David Cornelius 322 South Goldenrod, Kerman, California, and Connie Ramirez 13846 West Kearney Boulevard. Kerman City Manager John Jansen responded to the comments and clarified the effect of the SOI amendment for the residents and commissioners.

There were no other comments from the public.

There were no other comments from the Commission.

Commissioner Magsig made a motion to approve item 7 action 1, seconded by Commissioner Parra. The Commission approved the motion by a vote of 5-0.

Commissioner Parra made a motion to approve item 7 action 2, seconded by Commissioner Brandau. The Commission approved the motion by a vote of 5-0.

Commissioner Yep made a motion to approve item 7 action 3, seconded by Commissioner Brandau. The Commission approved the motion by a vote of 5-0.

8. Consideration of an Update of the Fresno LAFCo Policy Manual

Fey presented staff's report: this is the third and final portion of an update of the Commission's policy manual. Overall, the Commission's policy manual serves as a refinement of statute as permitted and encouraged by CKH. These policies guides staff's day-to-day analysis of proposals based on the Commission's objectives and vision. Staff has advocated for an updated policy to perform several functions: to modernize policies, to remove issues of concern no longer relevant, to streamline policies to make them more accessible to staff and the public, and to bring them into compliance with other statutes that have been changed. This third portion is focused on omnibus amendments.

Commissioner Magsig stepped out of the meeting and returned.

Commissioner Brandau stepped out of the meeting.

There were no comments from the public.

There were no comments from the Commission.

Commissioner Parra made a motion to approve item 8, seconded by Commissioner Yep. The Commission approved the motion by a vote of 4-0-1-0.

Commissioner Brandau returned to the meeting.

9. Final Budget and Work Plan for Fiscal Year 2022-23

Fey presented staff's report: FY 21-22 revenue was projected for \$82,000 and is expected to close at \$80,000; office operations and personnel came in below projections; consulting services came in slightly above, largely due to the change of executive officer and contract with HR firm.

The final 22-23 budget is less than compared to last year, but the allocation is greater because there is less fund balance to reduce the allocation. The final 22-23 budget is \$100,000 in reserve. Staff proposes to reduce legal reserve to \$25,000 having consulted with counsel with \$25,000 proposed to be used in the operational reserve.

There was general discussion between the Commission and staff.

There were no comments from the public.

There were no additional comments from the Commission.

Commissioner Parra made a motion to approve item 9, seconded by Commissioner Magsig. The Commission approved the motion by a vote of 5-0.

10. Executive Officer Comments

Executive Officer Brian Spaunhurst thanked everyone for celebrating his birthday. Nothing is set on the calendar or plans for workshop items. Anticipating Westside RCD dissolution and to amend financial accounting procedures for consistency with manual. Thanked for smooth transition.

11. Commission Comments/Reports

Recognition – Presentation of Plaque to departing Executive Officer David Fey.

12. Adjournment

Commissioner Yep made a motion to adjourn, seconded by Commissioner Parra. The Commission approved the motion by a vote of 5-0. The hearing was adjourned at 2:39 p.m.

G:\LAFCO WORKING FILES\000 HEARINGS\2022\07 July 13, 2022\June 8 2022 Minutes.docx